

FY16 DOI Learn EEO and Diversity Training Courses

Access DOI Learn from the BLM Intranet page or click: [DOI Learn](#).

To find a course, locate “Search” on the right side of the “My Home” tab on the DOI Learn web page and type in the course title. Identify your class and click “Go.” Complete the class.

NOTE: Register with DOI Learn or update your password information.

EEO TRAINING

1. Mandatory annually - All managers, supervisors, and employees:

Title: “2016 Prevention of Sexual Harassment Training”
Credit: 1 hour
Source: [DOI Learn](#)

2. DOI Learn Course Title: “Equal Employment Opportunity and Discriminatory Practices in Hiring”

Credit: 1 hour
Audience: Supervisors and managers
Source: [DOI Learn](#)

3. DOI Learn Course Title: “Workplace Harassment for Supervisors and Managers”

Credit: 1 hour
Audience: Supervisors and managers
Source: [DOI Learn](#)

4. DOI Learn Course Title: “Workplace Harassment for Employees”

Credit: 30 minutes
Audience: All employees
Source: [DOI Learn](#)

5. DOI Learn Course Title: “Sexual Harassment Prevention for Federal Employees”

Credit: 1 hour
Audience: All employees
Source: [DOI Learn](#)

6. DOI Learn Course Title: “Understanding the Americans with Disabilities Act (ADA)”

7. Credit: 1 hour
Audience: All employees
Source: [DOI Learn](#)

8. All Human Resources (HR) Professionals (GS-201) employees, supervisors, and managers:

Title: “Uniformed Services Employment and Reemployment Rights Act”
Credit: 1 hour
Source: [DOI Learn](#)

9. All HR Professionals (GS-201) employees, supervisors, and managers:

Title: “Veteran Employment Training for Hiring Managers”
Credit: 1 hour
Source: [DOI Learn](#)

10. DOI Learn Course Title: “Achieving Section 508 Compliance”

Credit: 1 hour
Audience: All employees
Source: [DOI Learn](#)

NOTE: HR Professionals who are also supervisors will be assigned both veteran employment courses. In this case, completion of the HR version is sufficient to meet the requirement.

DIVERSITY TRAINING

- 1. DOI Learn Course Title:** “Managing Workforce Generations: Working with a Multigenerational Team”

Credit: 1 hour
Audience: All employees, supervisors, managers
Source: [DOI Learn](#)

- 2. DOI Learn Course Title:** “Leveraging Diversity”

Credit: 1 hour
Audiences: All employees, supervisors, managers
Source: [DOI Learn](#)

- 3. DOI Learn Course Title:** “Diversity on the Job: The Importance of Diversity and the Changing Workplace”

Credit: 1 hour
Audiences: All employees, supervisors, managers
Source: [DOI Learn](#)

- 4. DOI Learn Course Title:** “Diversity on the Job: Diversity and You”

Credit: 1 hour
Audiences: All employees, supervisors, managers
Source: [DOI Learn](#)

- 5. Special Emphasis Program Events:** Martin Luther King, Jr. Day, Black History, Women’s History, Asian / Pacific Islander History, etc.

Credit: Variable, depending on length of program.
Audience: All employees, supervisors, managers
Source: Variable
Verification: Registration through DOI Learn, sign-in sheets, when applicable, maintained by event point-of-contact, and training certification form.

- 6. National Training Center Online Course Title:** “Celebrating Women of Character, Courage and Commitment”

Credit: 2 hours
Audiences: All employees, supervisors, managers
Source: [DOI Learn](#)

Note: Supervisors must ensure the employees complete the training requirement.