

PREPAREDNESS/DETAIL REQUEST

ATTACHMENT TO RESOURCE ORDER NUMBER: \_\_\_\_\_ REQUEST NUMBER: \_\_\_\_\_

1. POSITION(S): \_\_\_\_\_ NUMBER OF PERSONS REQUESTED: \_\_\_\_\_

2. MINIMUM "RED CARD" RATING: \_\_\_\_\_

3. EMPLOYMENT STATUS :  REGULAR FEDERAL AGENCY  A.D. OTHER: \_\_\_\_\_

4. AGENCY UNIFORM:  YES  NO FIRE RESISTANT CLOTHING:  YES  NO

5. DRIVERS LICENSE NEEDED:  YES  NO ENDORSEMENT: \_\_\_\_\_

6. GOVERNMENT VEHICLE:  YES  NO TYPE: \_\_\_\_\_

7. PRIVATE VEHICLES AUTHORIZED:  YES  NO NUMBER: \_\_\_\_\_

8. RADIOS NEEDED:  YES  NO TYPE: \_\_\_\_\_ NUMBER: \_\_\_\_\_

9. REQUESTING UNIT'S ELECTRONIC TECHNICIAN'S NAME: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

10. LENGTH OF DETAIL: \_\_\_\_\_ THROUGH: \_\_\_\_\_

11. ESTABLISHED WORKWEEK: \_\_\_\_\_

HOURS OF DUTY: \_\_\_\_\_

OVERTIME AUTHORIZED:  YES  NO.

AUTHORIZATION NUMBER: \_\_\_\_\_

12. PERSONNEL MAY BE ROTATED:  YES  NO HOW OFTEN: \_\_\_\_\_

ROTATION PAID BY: \_\_\_\_\_

13. BASE SALARY PAID BY: \_\_\_\_\_

TRAVEL PAID BY: \_\_\_\_\_ PER DIEM PAID BY: \_\_\_\_\_

14. EQUIPMENT USE MILEAGE PAID BY: \_\_\_\_\_

15. REQUESTING UNIT'S ELECTRONIC ADDRESS: \_\_\_\_\_

16. REQUESTING UNIT'S ESTIMATED TOTAL COST: \_\_\_\_\_

17. REQUESTING UNIT'S PERSONNEL OFFICER: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

18. REQUESTING UNIT'S B & F OFFICER: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

19. TEMPORARY DUTY STATION: \_\_\_\_\_

ADDRESS / PO BOX: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

20. GOVERNMENT LODGING:  YES  NO MESS HALL:  YES  NO.

GOVERNMENT COOKING FACILITIES ONLY:  YES  NO

COMMERCIAL LODGING:  YES  NO. RATE: \_\_\_\_\_ MEALS:  YES  NO.

21. NEAREST COMMERCIAL AIRLINE CITY: \_\_\_\_\_

22. REMARKS: \_\_\_\_\_

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\_\_\_\_\_